

# STATUTES OF MURRAY EDWARDS COLLEGE, CAMBRIDGE

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## **STATUTE I - The Constitution of the College**

The corporate body of the College shall consist of the President and Fellows and its corporate title shall be "The President and Fellows of Murray Edwards College, founded as New Hall, in the University of Cambridge".

## **STATUTE II - The Visitor**

The Visitor of the College shall be the High Steward of the University.

## **STATUTE III - The Governing Body**

1. Subject to the provisions of Statute XXXVIII the Governing Body shall consist of the President and all the Fellows of the College other than Fellows Emeritae or Honorary Fellows.
2. The Governing Body shall have the ultimate authority in the government of the College, which authority they shall exercise in accordance with and subject to the provisions of these Statutes.
3. The Governing Body shall elect nine of their number in the manner prescribed in Statute IV to be members of the Council.
4. A meeting of the Governing Body shall be summoned at least once in each Term. One meeting of the Governing Body in each academical year shall be the Audit Meeting held in accordance with Statute XXXI.
5. (i) Meetings of the Governing Body shall be summoned by the President, who shall cause a notice of the meeting to be sent to every Fellow not less than five clear working days before the day for which the meeting is summoned.  
  
(ii) The President may, when she<sup>1</sup> thinks fit, and she shall at the request of the Council or at the request in writing of not less than six Fellows, summon a meeting of the Governing Body. Such a request shall state the object of the proposed meeting. If the President, upon receiving such a request, does not within ten clear working days summon a meeting of the Governing Body to be held within ten clear working days thereafter, the Council or any six Fellows shall be entitled to summon such a meeting, provided that any meeting summoned by such six Fellows shall not be held out of Term.
6. At a meeting of the Governing Body the President shall accept any motion of which she shall have received at least three clear working days' written notice or in respect of which a majority of the whole Governing Body vote in favour of its acceptance and she may at her discretion accept any other motion.
7. The President shall preside at all meetings of the Governing Body at which she is present. In her absence the Vice-President shall preside and, in the absence of the Vice-President, the senior Fellow present at the meeting who is a member of the Council.

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<sup>1</sup> For the purpose of these Statutes, words importing one gender include all genders, save for Statute XXVI(1).

8. Except where otherwise provided, in these Statutes:
- (i) resolutions of the Governing Body shall require a simple majority of the votes of those persons present and voting.
  - (ii) In case of equality of votes, the President, or who-ever may be presiding in her absence, shall have a second or casting vote.
  - (iii) electronic voting will be allowed in particular circumstances, including (but not limited to) email, at the discretion of the President. Such a resolution of the Governing Body must be approved by two thirds of all members of the Governing Body, except for any member who would not have been entitled to vote upon the resolution if it had been proposed in a meeting at which she was present. Responses to the proposed resolution must be received by the President by the deadline specified. Following approval by the members of such a resolution, the President shall circulate a further email confirming the resolution has been approved by the Governing Body in accordance with this Statute and the date of the resolution shall be the date of the email from the President confirming formal approval.
  - (iv) members are not permitted to appoint another person to act as their proxy.
9. The Governing Body shall, subject to the provisions of these Statutes, have power to make rules regulating their own procedure.
10. The quorum of a meeting of the Governing Body shall be one-quarter of the members thereof.

## **STATUTE IV - The Council**

1. (i) The Council shall consist of the President, the Vice-President, the Bursar and the Senior Tutor, who shall be members *ex officio*, together with nine members of the Governing Body elected by the Governing Body under Statute III and two members of the College *in statu pupillari* elected by the members of the College *in statu pupillari*.
- (ii) Elections to the Council of members of the Governing Body shall be held annually on a day to be appointed by the Council subject to any rules made by the Governing Body under Statute III. At each such annual election three members shall be elected, each to hold office for three years, at the expiration of which they shall retire, but they shall be eligible for re-election.
- (iii) Elections to the Council of resident members of the College *in statu pupillari* shall be held annually in accordance with regulations determined by Ordinance of the Council. At each such annual election two members shall be elected, each to hold office for one year, at the expiration of which they shall retire, but they shall be eligible for re-election.
- (iv) If a member of the Council elected under Statute III ceases at any time to be a member of the Governing Body, she shall thereupon cease to be a member of the Council.
- (v) If a member of the Council elected by the members of the College *in statu pupillari* ceases at any time to be a member of the College *in statu pupillari*, she shall thereupon cease to be a member of the Council.

(vi) If an elected member of the Council has attended less than half the meetings of the Council in any Term, except for sufficient cause to be approved by the Council, she shall *ipso facto* vacate her place on the Council.

2. Every casual vacancy in the number of elected members of the Council, whether caused by an elected member becoming a member *ex officio* or otherwise, shall be filled by the election of a member similarly qualified to serve for the remainder of the term of office of the elected member whom she is replacing. Provided always that if it is known that the place of a member elected under Statute III will become vacant on a certain date the Governing Body may pre-elect a member to serve from the said date for the remainder of the said term of office. The President shall appoint the day for an election to fill a casual vacancy giving not less than five clear working days' notice thereof; or she may at her discretion postpone the election until the next annual election, provided that such postponement shall not be for a period of more than two calendar months exclusive of University vacations.

3. (i) Subject to the provisions of Statute III, the Council shall administer the affairs of the College and shall have the management of its property and income, and shall exercise the powers specifically assigned to them by these Statutes.

(ii) Save as otherwise expressly provided in these Statutes, the Council shall have the power to do any act which by the Statutes of the University or otherwise is directed or authorised to be done by the College.

(iii) The Council shall have power to make Ordinances for the good government of the College and to make rules governing their own procedure.

(iv) The Council shall have power to appoint Committees whose membership need not be restricted to members of the Council or to Fellows and to delegate to those Committees such powers as the Council shall from time to time determine.

4. There shall be reserved areas of business of the Council. Members of the Council *in statu pupillari* shall not receive papers in connection with, or be present during the discussion of; or record any vote in relation to, any such business. Reserved areas of business shall include the election, appointment, promotion, removal, or any matters affecting the personal position, of any member of the Governing Body, or of the teaching, examining or administrative staff of the College, or of any person employed by the College; the admission of individual persons to membership of the College, their removal from the College (except as arising under Statute XXIX), or their academic assessment; and such further business as the President or other Chairman of the Council shall in her discretion from time to time declare to be reserved, the declaration of the President or other Chairman to be final.

The provisions of this Section shall apply *mutatis mutandis* to any Committee, whether appointed by the Governing Body or by the Council, having persons *in statu pupillari* amongst its members.

5. If the Council, within five clear working days of the passing of resolution by the Governing Body, object to such resolution, it shall not have effect, provided that if the resolution be again passed by a meeting of the Governing Body held not earlier than thirty days nor later than ninety days from the date at which the resolution was first passed, it shall be binding upon the College.

6. (i) The President shall summon a meeting of the Council at least twice in each Term and if requested in writing by at least four members thereof shall summon a meeting to be held within ten clear working days after receiving such a request.

(ii) The President shall give or cause to be given no less than two clear working days' notice of a meeting of the Council. A meeting may be called by shorter notice, if it is so agreed by all the members entitled to attend and vote. Council members who are unable to attend any such meetings called on short notice shall be entitled to submit written representations on the subject of the meeting to the President which shall be read to those present and voting, but may not cast votes in absentia.

7. The President shall preside at all meetings of the Council at which she is present. In her absence the Vice-President shall preside and in the absence of the Vice-President the senior Fellow present shall preside.

8. Nothing in these Statutes shall be construed as precluding the Council from transacting business in the absence of the members *in statu pupillari* through failure of election or from any other cause; but no business shall be transacted at any meeting of the Council at which fewer than seven members, exclusive of the members *in statu pupillari* are present.

9. Except where otherwise provided in the Statutes:

(i) resolutions of the Council shall require a simple majority of the votes of those present and voting.

(ii) In the case of an equality of votes, the President, or whoever may be presiding in her absence, shall have second or casting vote.

(iii) electronic voting will be allowed in particular circumstances, including (but not limited to) email, at the discretion of the President. Such a resolution of the Council must be approved by all members of the Council, except for any member who would not have been entitled to vote upon the resolution if it had been proposed in a meeting at which she was present. Responses to the proposed resolution must be received by the President by the deadline specified. Following approval by the members of such a resolution, the President shall circulate a further email confirming the resolution has been approved by the Council in accordance with this Statute and the date of the resolution shall be the date of the email from the President confirming formal approval.

(iv) members are not permitted to appoint another person to act as their proxy.

10. The decisions of the Council shall be recorded in a Minute Book which shall be open to inspection by any member of the Governing Body at all reasonable times. The Minutes of each meeting shall be circulated to members of the Governing Body as soon as is convenient after each meeting.

## **STATUTE V - The Common Seal and Muniments of the College**

1. The Bursar shall be responsible for the safe custody of the Common Seal and the muniments of the College.

2. The Common Seal shall not be affixed to any writing or document which shall not previously have received the sanction of the Council except for any class or classes of document in respect of which the Council have given authority in advance. Every writing or document needing to be sealed shall be brought before the Council for sanction or for report of sealing made on the prior authority of the Council. The Bursar shall ensure that a record is kept of documents sealed.

3. The Common Seal shall not be affixed to any writing or document except in the presence of the President, or in her absence the Vice-President or the Bursar, and one other member of the Governing Body.

## **STATUTE VI - Qualifications and Duties of the President**

1. The President shall be elected by the Governing Body with due regard to her fitness to preside over the College as a place of education, learning and research.

2. The President shall exercise a general superintendence over the affairs of the College and except where it is otherwise provided by these Statutes shall, if present, preside *ex officio* at all meetings of the Governing Body and of the Council. The President shall have the power in all cases not provided for by the Charter or by these Statutes or by Ordinances made thereunder, to make such provision for the good government and discipline of the College as she shall think fit.

## **STATUTE VII - Election and Admission of the President**

1. The President shall be elected by the members of the Governing Body, with the exception of the President or any former President.

2. On the occurrence of a vacancy in the office of President, in anticipation of which no pre-election has been made, the Vice-President, or in her absence, the next senior Fellow who is a member of the Council and is in residence shall, not more than three clear working days after such a vacancy shall have become known to her, summon a meeting of all the electors in residence to meet within ten clear working days. At this meeting the electors present shall fix a date not less than ten clear working days nor more than sixty days thereafter, excluding any period of University vacation, for a meeting to elect the President.

3. (i) On the day and at the hour thus fixed the Vice-President or, in her absence, the next senior Fellow who is a member of the Council and is in residence shall declare the meeting convened and the electors shall proceed to the election of a Chairman. The Chairman shall thereupon read audibly the foregoing Statute VI.

(ii) No person shall be voted for unless she has been proposed and seconded at the meeting. No person shall be elected unless she obtains the votes of at least two-thirds of the whole number of electors. Voting shall be by ballot. The electors shall appoint two of their number to stand in scrutiny. If any person shall obtain a requisite number of votes, the Chairman shall thereupon declare her to be President elect.

4. If at the first meeting for election of a President no person shall obtain the requisite number of votes, the meeting shall stand adjourned to some other time to be fixed by the meeting and so on from time to time. If at the end of six months, excluding any period of University vacation, from the occurrence of the vacancy no person has

been elected President the power of the Governing Body to elect shall terminate and the Visitor shall by writing under her hand appoint a President.

5. (i) The electors shall have power to pre-elect a President. The Vice-President shall summon a meeting of the electors to be held not more than nine months before the date of the retirement or resignation of the President. At least ten clear working days' notice in writing of this meeting shall be given to each elector.

(ii) At this meeting the electors shall, if not less than two-thirds of their whole number concur, fix the date of a first meeting for the pre-election of a President.

(iii) The conduct of this first meeting and of the pre-election shall be governed by the provisions of Sections 2 and 3 of this Statute. If at this first meeting there shall be no pre-election the meeting shall stand adjourned until some other time to be fixed by the meeting and so on from time to time until the office of President shall become vacant.

6. The President shall, after her election or appointment has taken effect, make the following declaration at a meeting of the Governing Body summoned by the Vice-President for the purpose:

"I, A.B., elected President of Murray Edwards College, promise that I will faithfully and diligently perform the duties of the Office, observe the Charter and the Statutes and in all things endeavour to promote the honour, peace and well-being of the College."

7. It shall be the duty of the Vice-President to summon the meeting of the Governing Body as soon as conveniently may be after the President has been elected or appointed. If the President shall wilfully neglect to make the declaration and persist in such neglect for a period of three months from the date of the aforesaid meeting, she shall vacate the office of President.

## **STATUTE VIII - Emoluments of the President**

1. The President shall be entitled to such stipend as the Council shall from time to time determine provided that no reduction in the amount of the stipend shall affect the person then President without her consent.

2. If a President's Lodge is provided by the College it shall be kept in good and sufficient repair both externally and internally and shall be furnished at the expense of the College; the President shall be entitled to its use free of rent, rates and taxes. If the Lodge so provided is not within the College precincts or if the President under conditions determined in accordance with Statute IX is resident outside the College precincts, she shall be entitled to the use free of rent, rates and taxes of such rooms in the College as the Council may decide to be necessary for the proper execution of her duties. The Council may make such contribution as it may from time to time determine to the expenses arising from the occupation by the President of the Lodge or other accommodation provided in accordance with these Statutes.

3. The President shall be entitled to meals in Hall free of charge. The President shall also receive such further allowances as the Council may from time to time determine.

## **STATUTE IX - Residence of the President**

The President shall reside within the College or in an official residence or, by a resolution in which at least two-thirds of the whole Governing Body concur (such vote may be conducted by email), in such other place within the precincts of the University as is consistent with the due performance of her duties. She shall so reside during two-thirds at least of each Term and altogether during two hundred and ten days at least of each academical year unless the Council otherwise permits.

## **STATUTE X - Provision in case of Incapacity of the President**

1. In the event of the temporary absence or illness of the President, the Vice-President shall act as the President's Deputy and shall preside at meetings of the Governing Body and of the Council.
2. In the event of the prolonged absence or illness of the President, the Governing Body may appoint an Acting President from among the Fellows to carry out the duties of the President in accordance with these Statutes.
3. If the Vice-President be appointed Acting President she shall cease to be Vice-President for the period in which she holds the office of Acting President. During this period the duties of Vice-President shall be discharged by the senior Fellow in residence who is also a member of the Council.

## **STATUTE XI - Retirement or Resignation of the President**

1. Any requirement relating to the retirement of the President shall be specified in Ordinance.
2. The President may at any time, by notice in writing to the Governing Body through the Vice-President, resign her office giving notice as specified in Ordinance.

## **STATUTE XII – Repealed**

## **STATUTE XIII - The Vice-President**

1. (i) The Vice-President shall be elected by the Governing Body from among their members for such period not exceeding five years as the Governing Body shall decide at the time of her election. If a Vice-President shall cease to be a Fellow she shall thereupon vacate the office of Vice-President. Every casual vacancy in the office of the Vice-President shall be filled by the election of a member similarly qualified to serve for the remainder of the term of office of the elected member whom she is replacing. Provided always that if it is known that the place of a member elected under Statute XIII will become vacant on a certain date the Governing Body may pre-elect a member to serve from the said date for the remainder of the said term of office. The President shall appoint the day for an election to fill a casual vacancy giving not less than five clear working days' notice thereof; or she may at her discretion postpone the election until the next meeting of the Governing Body, provided that such postponement shall not be for a period of more than one calendar month exclusive of University vacations. If at the first meeting for election of a Vice-President no person shall obtain the requisite number of votes, the meeting shall stand adjourned to some other time to be fixed by the meeting and so on from time to time.



(ii) A retiring Vice-President shall be eligible for re- election for further periods of office provided that no single period shall exceed five years.

2. The Vice-President shall receive such emolument as the Council may from time to time direct.

3. (i) The duties of the Vice-President shall be such as are prescribed by these Statutes or as may from time to time be prescribed by the Governing Body.

(ii) During any vacancy in the office of President, the Vice-President shall have the powers and perform the duties of the President and shall perform such other acts as are prescribed by these Statutes or as may from time to time be prescribed by the Governing Body.

(iii) In the absence of the Vice-President, The senior Fellow in residence who is a member of the Council shall in all cases take her place.

## **STATUTE XIV - Classes of Fellows**

1. There shall be the following classes of Fellows:

Class A. Research Fellows having tenure in accordance with Statute XV.

Class B. Official Fellows having tenure by virtue of holding a College or University office as provided by Statute XVI.

Class C. Professorial Fellows having tenure in accordance with Statute XVII.

Class D. Supernumerary Fellows having tenure in accordance with Statute XVIII.

2. Fellows in Classes A, B, C and D shall be elected by the Council. An election shall require the votes of a majority of the members of the Council other than the members *in statu pupillari*.

3. As soon as conveniently may be after her election, a Fellow shall be admitted by the President. Immediately before her admission she shall make the following declaration:

"I, A.B., elected a Fellow of Murray Edwards College, promise that I will observe the Charter and the Statutes of the College, and will endeavour to promote the interests of the College as a place of education, learning and research."

## **STATUTE XV - Research Fellows**

1. A Research Fellow shall be elected and may be re-elected for such period or periods as the Council may in each case specify.

2. It shall be the duty of a Research Fellow to engage in the advancement of learning and research and to observe such conditions as the Council may determine at the time of election or re- election. These conditions may be varied during tenure with the consent of the Fellow.

3. The Council shall have power to assign to a Fellow holding her Fellowship under this Statute such stipend and to make her such allowances as they may from time to time determine.

## **STATUTE XVI - Official Fellows**

1. The Council may elect to an Official Fellowship any person holding the College office Bursar, Tutor, College Lecturer, or such other College office as the Council may from time to time declare to be a qualifying office for the purpose of this Statute.
2. The Council may elect to an Official Fellowship any person holding a University office (other than an office qualifying the holder for election to a Professorial Fellowship) which at the time of her election they shall declare to be a qualifying office in her case.
3. Election and re-election to an Official Fellowship under Sections 1 or 2 of this Statute shall be for such period or periods as the Council may in each case specify.
4. The tenure of an Official Fellowship shall lapse if the Fellow ceases to hold the qualifying office with which the Fellowship is associated.
5. The Council shall have power to make the tenure of an Official Fellowship subject to any conditions that they may deem proper, provided that the said conditions shall be consistent with the duties of the qualifying office with which the Fellowship is associated.

## **STATUTE XVII - Professorial Fellows**

1. Subject to the Statutes of the University, the Council may elect to a Professorial Fellowship any person holding or designated to hold such Professorship or other office in the University as is recognised by the Statutes of the University as qualifying for election to a Professorial Fellowship.
2. A Professorial Fellow shall hold her Fellowship for so long as she holds the qualifying office with which her Fellowship is associated.

## **STATUTE XVIII - Supernumerary Fellows**

1. The Council shall have power to elect to a Supernumerary Fellowship any person whom the Council consider it to be in the interest of the College to elect.
2. A Supernumerary Fellow shall be elected and may be re-elected for such period or periods as the Council shall in each case specify and she shall hold her Fellowship subject to such conditions as the Council may from time to time determine.

## **STATUTE XIX - General Provisions with regard to Fellows other than Fellows Emeritae and Honorary Fellows except where specified**

1. Every Fellow shall proceed to the degree of Master of Arts, or other degree qualifying for membership of the Senate of the University, as soon as she is of standing to be admitted to such a degree. Any Fellow not proceeding to such a degree (unless prevented by illness or other grave cause to be approved by the Council) shall forfeit her Fellowship.
2. The seniority of Fellows shall be determined by the Governing Body, provided that the admission of a Fellow to a superior degree or the transfer of a Fellow from one class of Fellowship to another, shall not affect the order of seniority of Fellows.

3. Every Fellow of the College shall be entitled to such stipend, other allowance, use of rooms and commons and to such other allowances as the Council may from time to time determine.
4. A Fellow of the College shall vacate her Fellowship if she shall become Head or a Fellow, other than an Honorary Fellow, of any other College.
5. A Fellow shall retire in accordance with retirement provisions set out in Ordinances.
6. Every Fellow shall register with such officer as the Council shall appoint a place of postal address and an email address within the United Kingdom to which all notices intended for her are to be sent; and in all cases in which by these Statutes notice is required to be given to any Fellow it shall be sufficient that the notice is sent either by post or otherwise to such postal address or to the email address.
7. If, after due enquiry, the Council are satisfied that a Fellow Emerita or an Honorary Fellow has knowingly failed to observe the Charter or the Statutes of the College, or is guilty of conduct prejudicial to the interests or well-being of the College, the Council shall have power, by a vote in which not less than two-thirds of the members of the Council other than the members *in statu pupillari* concur, to deprive her of her Fellowship if they shall think such deprivation expedient in the interests of the College provided that:-
  - (i) when there is a proposal before the Council to deprive a Fellow of her Fellowship as aforesaid the Council before taking a decision shall
    - (a) ensure that she is fully apprised of the reasons which have caused the Council to consider her deprivation; and
    - (b) afford her the opportunity to appear in person before the Council, to make such statement as she may think proper, to call witnesses and to cross-examine witnesses called against her and to allow her to be accompanied by one person chosen by herself who may advise her and speak on her behalf;
  - (ii) no member of the Council shall take part in the deliberations of that body upon the question of her own deprivation of her Fellowship.

Statute XXXVII concerns the procedure for the deprivation of the Fellowship of Fellows other than Fellows Emeritae and Honorary Fellows.

## **STATUTE XX - Fellows Emeritae**

1. The following persons shall be entitled to become Fellows Emeritae:
  - (i) the President on retirement;
  - (ii) any Fellow on retirement under the provision of Statute XIX, Section 5, who has been a Fellow for not less than twenty years, whether continuously or not.
2. The Council may elect to an Emerita Fellowship:
  - (i) the President on resignation;
  - (ii) any Fellow on ceasing to hold her Fellowship.

3. Subject to the provisions of Section 7 of Statute XIX a Fellow Emerita shall hold her Fellowship for the duration of her life.

4. A Fellow Emerita shall not be a member of the Governing Body but she may enjoy such privileges and advantages as the Council may from time to time determine.

## **STATUTE XXI - Honorary Fellows**

1. The Governing Body may by a vote in which at least two-thirds of their whole number concur, elect to an Honorary Fellowship any person of distinction. A proposal for such an election shall be made at a meeting of the Governing Body and voted on at a subsequent and separate meeting. A member of the Governing Body may vote by email at only one of the two meetings concerning the proposal for honorary fellowship.

2. Subject to the provisions of Section 7 of Statute XIX, an Honorary Fellow shall hold her Fellowship for the duration of her life.

3. An Honorary Fellow shall not be a member of the Governing Body but she may enjoy such privileges and advantages as the Governing Body may from time to time determine.

## **STATUTE XXII - College offices**

1. The College offices shall be those of Bursar, Tutor, College Lecturer and such other offices as the Council may from time to time determine.

2. The appointment and re-appointment to a College office shall be made for such period or periods as the Council may in each case specify. The Council shall also have power to determine, and to vary from time to time, the duties of the various offices of the College and to assign to them, from time to time, such stipends as they may determine.

3. The Council shall determine the conditions upon which those holding a College office may be allowed leave of absence.

4. If any holder of a College office shall be unable, owing to leave of absence, illness or other sufficient cause, to discharge the duties of her office the Council may if they think fit appoint a deputy. A deputy so appointed shall receive such remuneration as the Council may determine.

## **STATUTE XXIII - The Tutors**

1. There shall be such a number of Tutors as the Council shall from time to time determine.

2. A Tutor shall be appointed or re-appointed for such periods as the Council may in each case determine.

3. The Council shall appoint a Senior Tutor and may assign to her such special duties as they may determine.

4. No member of the College *in statu pupillari* shall be without a Tutor.

## **STATUTE XXIV - The Bursar**

1. The Bursar shall be appointed or re-appointed by the Council for such periods as the Council may determine.
2. The Bursar shall be responsible under the Council for the management of the property of the College and for the maintenance and repair of all the College buildings. She shall receive all rents and moneys due to the College and make such payments, under the orders of the Council, as may be due from the College.
3. The Bursar shall keep or cause to be kept accounts of all receipts and expenditure. Subject to the provisions of the Statutes and Ordinances of the University the accounts shall be kept in such form as the Council may from time to time direct.

## **STATUTE XXV - Pensions and superannuation schemes (as amended)**

1. The College may participate in the Universities Superannuation Scheme (hereinafter called the U.S.S.) and such other pension schemes as the Council may decide.
2. The College shall continue to participate in the Federated Superannuation System for Universities (hereinafter called the F.S.S.U.) in respect of those persons entitled to remain in that System.
3. The College shall make regulations for the administration of its superannuation arrangements, provided that in so far as such regulations relate to the U.S.S. or to the F.S.S.U. they shall be compatible with the constitution and rules of the U.S.S. or the F.S.S.U. respectively.
4. Subject to the provisions of this Statute the Council shall have power to make such regulations in connection with pensions and superannuation arrangements as they may think fit and to determine any questions relating thereto.

## **STATUTE XXVI - Membership of the College**

1. The members of the College *in statu pupillari* shall be women.
2. The Council may by Ordinance or otherwise determine the conditions under which persons may be admitted to and may remain members of the College.
3. No person *in statu pupillari* shall be permitted to come into residence until she has satisfied such conditions of admission to the University as may be prescribed by the University and such other conditions as the Council may see fit to impose.
4. If the Council is of the opinion that the academic progress in her studies of a member of the College *in statu pupillari* is not satisfactory, they shall have power to determine that she shall not continue in residence.

## **STATUTE XXVII - Scholarships and Bursaries**

1. The Council shall have power to make Regulations from time to time providing for the award of Scholarships and Bursaries, the tenure and emoluments of the same and any other matters relating thereto.
2. The Council shall also have power to establish an Awards Fund, from which the emoluments of Scholars and Exhibitioners shall be paid and into which shall be paid in each year, from the general revenues of the College or other sources, such sums as the Council may direct.

## **STATUTE XXVIII - Studentships**

1. The Council shall have power to establish Studentships in the College for the encouragement of advanced study and research in any branch of learning and the number of such Studentships shall be fixed from time to time at the discretion of the Council.
2. Funds for Studentships shall be provided from such sources and the Studentships shall be awarded and held on such conditions and be of such value as the Council shall in each case determine.

## **STATUTE XXIX - Discipline of the College**

1. Members of the College *in statu pupillari* shall observe the Charter, the Statutes and Ordinances and conform to such orders as may be made by the Council from time to time for the good government of the College.
2. The Council shall make provision in Ordinances for procedures relating to the rules of the behaviour and discipline of members of the College *in statu pupillari*, which shall be binding on members of the College *in statu pupillari*.

## **STATUTE XXX - Repealed**

## **STATUTE XXXI - Annual Statement of Accounts and Audit**

1. The College financial year shall run from the first day of August in each year to the next succeeding thirty-first day of July or between such other dates as may be prescribed by the Council provided that such dates are in accordance with the Statutes of the University.
2. The Bursar shall make or cause to be made an annual statement or summary of all moneys received by her and also a statement or summary of all payments and expenses incurred by her.
3. Any Fellow of the College shall be entitled to inspect the full accounts of the receipts and payments of the Bursar.
4. A return of the several accounts of the College relating to the funds administered for general purposes, or in trust, or otherwise shall be sent annually to the Vice- Chancellor by the Bursar as prescribed by the Statutes of the University.
5. All accounts of the College shall be audited annually. For this purpose the Council shall appoint an independent registered auditor in accordance with the requirements laid down

from time to time by the Charity Commission, and shall pay her such remuneration as they shall determine. The Council shall also appoint two or more Fellows, other than the Bursar, as an Audit Committee.

6. The Auditor shall pass the several accounts by signing the same or shall state in writing her reasons for not passing the accounts or any of them. She shall also sign such certificates as may be required by the Statutes of the University.

7. A meeting of the Governing Body to be known as the Audit Meeting shall be called as soon as may be convenient in the Michaelmas Term at least ten clear working days' notice of such meeting being given after the commencement of Term. Not less than five clear working days before this meeting the Bursar shall circulate copies of the accounts to all members of the Governing Body in residence.

8. The Audit Committee shall be entitled to examine the several accounts and consult with The Auditor; they shall report to the Governing Body at the Audit Meeting on matters of general policy in relation to the accounts as they see fit.

## **STATUTE XXXII - Investment and Management**

1.

(i) The Council has power to acquire, charge, manage, and dispose of any property to which this Statute applies in such manner and upon such terms as the Council in its discretion thinks fit and is entitled to exercise any power and may enter into and may carry out any transaction in relation to such property which an individual of full legal capacity, holding or acquiring such property for her own benefit could exercise, enter into or carry out.

(ii) The powers conferred under Section 1 (i) and the powers to invest and expend property conferred by Sections 2 and 3 (i) of this Statute extend to the following property:

(a) all property of the College which is not held on any specific trust, and

(b) any property comprised within an endowment, benefaction or trust for purposes connected with the College of which the College is the trustee.

(iii) In this Statute and Statute XXXIV:

(a) "Fund" means a particular endowment, benefaction or trust which includes any property of the kind referred to in Section 1 (ii) (b);

(b) "property" includes money, securities, shares, stocks, funds, goods, things in action, land and every description of property wherever situated whether involving liability or not and also obligations and every description of interest, whether present or future or vested or contingent, arising out of, or incidental to, property; and

(c) "property of the College" means any property of the kind referred to in Section 1 (ii) (a).

2. The property to which this Statute applies and the proceeds of any disposition thereof may be invested by the Council upon or in such other property as the Council in its

discretion thinks fit and the Council may exercise any power to invest and transpose the investments of such property and may enter into and may carry out any transaction in relation thereto which an individual of full legal capacity investing or transposing investments of property for her own benefit could exercise enter into or carry out.

3.

(i) The Council may appropriate for expenditure so much of the fair value of the property to which this Statute applies as in its discretion it considers is prudent in all the circumstances having regard to the total return achieved and reasonably to be expected in the long term of the property of the College or, as the case may be, of the Funds to which this Statute applies.

(ii) In exercising the powers conferred in Section 3 (i) the Council shall have regard to:

(a) applicable guidance from time to time by the Charity Commission, or any successor or other organisation which has regulatory responsibility for the College; and

(b) the obligation to balance the need to fulfil its objects and the objects of any trust at the current time against the need to do so in the future.

(iii) Any appropriation by the Council under Section 3 (i) must in the case of property of the College be made for the purposes of the College and in the case of a Fund must be made for the purposes of that Fund.

(iv) Any reference in these Statutes or in any Ordinances or Regulations made by the Council to the income or revenues of the College or of any Fund must include the total sums appropriated in accordance with Section 3 (i).

(v) Within this Section 3:

(a) “fair value” means the amount at which an asset could be exchanged in an arm’s length transaction between informed and willing parties, other than in a forced or liquidation sale; and

(b) “total return” means return in terms of both income, whether received or accrued, and capital appreciation, whether realised or unrealised.

4. The Council shall appoint a Finance Committee, whose duties shall be determined by the Council and shall include the formulation and recommendation to the Council of general investment policy. The Committee shall consist of at least three members and in formulating the general investment policy of the College they shall seek suitably qualified and experienced advice.

## **STATUTE XXXIII - Contribution to the University**

There shall be paid in each year by the College to the University such sum as is by the Statutes of the University authorised to be levied from the College, provided that so much of the sum so to be paid as shall be levied in respect of any Trust or other separate Fund shall be charged to the income of such Trust or Fund unless the Council shall in any case determine otherwise.



## **STATUTE XXXIV - Endowments**

The College shall have power to accept endowments for any purposes in furtherance of the interests of the College as a place of education, learning and research and to make regulations giving effect to wishes or suggestions of donors recorded in writing (whether so expressed as to create a trust or not) regarding the application of such endowments and regarding any place or emolument to be supported thereby, even though the regulations may be inconsistent with the provisions of these Statutes; provided always that no such regulation shall derogate from any obligation imposed on the College by the Statutes of the University.

## **STATUTE. XXXV - Union or Association of Members of the College *in statu pupillari***

Members of the College *in statu pupillari* shall be entitled to form a union or association for the promotion of social, athletic or other collegiate purposes. Those of their number who are postgraduates shall be entitled to form a separate or an additional union or association for the promotion of purposes as aforesaid. Any such union or association shall have a constitution which, with any amendment thereof, shall have been approved by the Council.

## **STATUTE XXXVI - Guiding principles for Ordinances made under Statute XXXVII**

Any Ordinance made under Statute XXXVII shall be applied and construed in every case to give effect to the following guiding principles:

- (a) to ensure that those engaged in teaching and/or research have freedom within the law to question and test received wisdom, and to put forward new ideas and controversial or unpopular opinions, without placing themselves in jeopardy of losing their jobs or privileges;
- (b) to enable the College to provide education, promote learning, and engage in research efficiently and economically; and
- (c) to apply the principles of justice and fairness.

## **STATUTE XXXVII - Other provisions with regard to the President and Fellows (other than Fellows Emeritae and Honorary Fellows)**

1 The Council shall (after consulting with the Governing Body) make provision in Ordinances for procedures for the President, Fellows and College offices including procedures relating to redundancy, discipline, removal from office, the removal of the President from office, removal for incapacity on medical grounds, the deprivation of Fellowship and for appeals and grievance procedures, as required by the law of the land.

2 The Council shall, in the Ordinances required in paragraph 1 of this Statute, determine to whom and to what extent this Statute shall apply.

3 The procedure for the deprivation of the Fellowship of Fellows Emeritae and Honorary Fellows is set out in Section 7 of Statute XIX.

## **STATUTE XXXVIII - Construction of the Statutes**

1. If any question shall arise in regard to the construction of these Statutes or any of them, it shall be decided by the Governing Body subject to any right of appeal to the Visitor to which any person affected by such a decision may be legally entitled.
2. In accordance with the provisions of the Higher Education Act 2004, nothing in these Statutes shall enable or require the Visitor –
  - (a) to hear any appeal or determine any dispute relating to a member of staff to whom Statute XXXVII applies which concerns the member's appointment or employment or the termination of that appointment or employment; or
  - (b) to disallow or annul any Ordinances made under or having effect for the purposes of Statute XXXVII.

## **STATUTE XXXIX - Alteration of Statutes**

1. Meetings of the Governing Body for the purpose of making alterations of these Statutes in accordance with the provisions of Section 7, sub-section (2), of the Universities of Oxford and Cambridge Act 1923 shall be summoned in the same way and be subject to the same regulations as meetings of the Governing Body under Statute III.
2. If at any such meeting a Statute for the alteration of these Statutes, or any of them, shall be duly approved by the votes of not less than two-thirds of the persons present and voting, the Council shall sanction the affixing of the College Seal to an instrument making such Statute.

## **STATUTE XL - Date of Commencement of these Statutes**

1. These Statutes shall come into force on the 1st of the month following the date of their approval by the Queen in Council and all Statutes of the College in force immediately before that day shall then cease to have effect save as hereinafter provided. The Bursar shall provide a copy of the Statutes to all Fellows holding office on that day, and to every Fellow on her election thereafter.
2. (i) The interests and conditions of tenure of any person who is a Fellow of the College immediately before the day on which these Statutes come into force shall, notwithstanding the last foregoing section, continue to be regulated by the Statutes then in force unless she signifies to the Governing Body by notice in writing within one year of that day that she wishes her interests and conditions of tenure in respect of all such emoluments to be regulated by these Statutes. Provided that any re-election or reappointment to, continuance in, or extension of any emolument shall in any case be regulated by these Statutes.  
  
(ii) A notice under this section shall be addressed to the President, who shall report it to the next meeting of the Governing Body, and its receipt shall be recorded in the minutes of the meeting.