

College Teaching Officer and Official Fellow in Economics
50% Full Time Equivalent; Fixed Term for 3 Years
Further Particulars

Murray Edwards College, University of Cambridge, seeks to appoint a College Teaching Officer in Economics. The post will be tenable from no later than 1 September 2023 for a fixed period of three years and will be 50% full time equivalent. Remuneration will be at Point 47 on the University of Cambridge's salary scale (currently £20,466 *pro rata*). The successful candidate will be elected to an Official Fellowship of the College. The post will be fully pensionable.

Applications are encouraged from candidates specialising in any field of economics, but the post-holder must be able to teach two or more undergraduate papers in microeconomics, macroeconomics or econometrics of the Economics Tripos. The post-holder will deliver six hours of small-group teaching ('supervisions') for the twenty teaching weeks of the academic year. They will also serve as Director of Studies, for which they will be separately remunerated.

The College admits between 4 and 6 students to read Economics every year and has a history of good results in the subject. The students form a strong community within the College.

Requirements

Essential qualities

The successful candidate:

- will have or be close to completing a PhD degree in a relevant field of Economics;
- will provide evidence of ability to engage in high-level research within their field of Economics, with publications and participation in scholarly activity commensurate with stage of career;
- will have experience of and be able to demonstrate a commitment to high-quality undergraduate teaching and ability to encourage and inspire undergraduate students;
- will have the ability to play an effective role in the life and work of the College.

Desirable qualities

- Experience in undergraduate admissions and recruitment;
- Experience of administrative activity in an academic environment;
- Experience of, and/or aptitude for, organising and participating in collaborative teaching
- Experience of, and/or aptitude for, research activity that meets the research requirements of the national Research Excellence Framework (REF).

Duties

The post-holder will be expected to teach ('supervise') Murray Edwards undergraduates for six hours per week for the twenty teaching weeks of the year, or (pursuant to reciprocal teaching arrangements) students at other colleges. Any hours taught in excess of 120 per year will be paid at the standard supervision rate plus an enhancement, and hours supervised for other colleges in the University will count towards the required stint. College supervision involves setting and marking work which is then discussed in meetings with small groups of students. The successful candidate will be expected to teach first, second and third year Tripos papers in one or more of the areas of microeconomics, macroeconomics or econometrics.

The post-holder will also serve as a Director of Studies for students in Economics in the College (for which there is separate remuneration). Directors of Studies are formally responsible for advising students on the course, reviewing their progress with them (particularly through individual meetings at the beginning and end of each term). They are responsible for finding appropriate supervisors for each course and monitor and ensure the quality of teaching received by the student. The post-holder will attend inter-collegiate meetings of Directors of Studies in Economics and keep up to date with changes in Faculty courses and policy. They will pass on to students all relevant course information received from the Faculty of Economics and ensure that all students are entered for the appropriate University Examinations with support from the College's Tutorial Office team.

The successful candidate will play a part in promoting and supporting Economics within the College and more broadly: for example, through outreach activities encouraging high-quality candidates to apply to Murray Edwards to read Economics; fielding admissions enquiries related to Economics throughout the academic year; conducting and attending Open Days; producing and updating admissions information for candidates and schools.

The post-holder will also be expected to undertake research of international standing within the area of their specialism and to present and publish the results of that research at regular intervals. They will be encouraged to engage with colleagues at the Faculty of Economics and participate actively in intellectual and research activities as appropriate.

The successful candidate will be elected to an Official Fellowship at Murray Edwards College, co-terminous with the qualifying office of College Teaching Officer. Fellows share collective responsibility for the governance of the College, as members of the College's Governing Body and normally contribute to the running of the College through membership of its Council or the supporting committee structure.

Benefits

The College offers a number of benefits to Fellows, including an annual research allowance (currently £800 p.a.). All Fellows have either a shared or sole use office in the College with a computer, and access to all College facilities, including the gym and car park. Fellows' dining rights include seven meals per week without charge, and various other Feasts and dinners throughout the year. All meals, including Formal Hall which occurs at least once a week in term time, are taken in the light and airy Dome, and are well attended by Fellows. The College has some Fellows' accommodation available at advantageous rates in and around its main site. This is suitable for single Fellows or those with partners, and a waiting list operates when necessary.

The College

From its beginning in 1954, Murray Edwards (founded as New Hall) has always been modern, innovative, receptive to innovative ideas and open to outstanding women from all backgrounds and from across the world. The distinctiveness of the College comes from the special focus on young women's learning and preparation for life and work. There has long been a mixed Fellowship (around 60% female, 40% male) which currently numbers around sixty-five, who work together in an informal, welcoming environment around ten minutes' walk from the centre of town and close to the West Cambridge site. There is also have a large postdoctoral and Bye Fellowship community. Well known for our gardens and The Women's Art Collection, the College is home to around 380 undergraduates and about 190 postgraduates.



Application and Selection Procedure

Application letters including a curriculum vitae and statement outlining interest and plans for the position should reach the College Administrator (Ms Sarah Greaves – sarah.greaves@murrayedwards.cam.ac.uk) by noon on Friday 14 April 2023; candidates should also arrange for three confidential references to reach the College Administrator by the same date. Informal enquiries can be made to the Senior Tutor (senior.tutor@murrayedwards.cam.ac.uk)

At the interview, shortlisted candidates will be required to give a short presentation on an area of their research.