

# Undergraduate Overseas Students –

## Guide to your Tuition Fee Invoice

### Invoicing Schedule 2016/17

The College will send you a Tuition fee invoice

Term	Invoice Items	Invoice Issue Date (on or around)	Payment Options	Payment Due
Michaelmas	University Composite Fee & College Fee - Invoice for the FULL academic year	4 <sup>th</sup> October 2016	Pay in Full	14 days from Date of Invoice
			<b>OR</b>	
			Pay 1 <sup>st</sup> Instalment amount	
Lent		No further invoice or reminder will be sent	Pay 2 <sup>nd</sup> Instalment amount	17 <sup>th</sup> January 2017
Easter		No further invoice or reminder will be sent	Pay 3 <sup>rd</sup> Instalment amount	25 <sup>th</sup> April 2017

- If you or a family member is responsible for paying your Tuition Fees, your invoice will be e-mailed to your **Cambridge e-mail address** (@cam.ac.uk). Please ensure that you also check your Spam in-box.
- If you are being sponsored for the FULL amount of your Tuition Fees, your invoice will be e-mailed (preferred method) or posted directly to your Sponsor. The above payment schedule is applicable so please ensure that they are made aware of the terms.
- If you are being sponsored for a proportion of your Tuition Fees and you are responsible for paying the remaining amount, you will receive an invoice for your amount and your Sponsor will be invoiced separately for their amount.
- If you are in receipt of a bursary or award to cover a proportion of your Tuition Fees and you are responsible for paying the remaining amount, you will receive an invoice for the amount you are responsible to pay.

For further information on understanding your invoices and payment of invoices, please see College website College Life>Finance and Funding and select the appropriate download guide.

# SAMPLE Tuition Fee invoice - issued at the start of Michaelmas term

Undergraduate Overseas students



**Murray Edwards**  
College *founded as New Hall*

Huntingdon Road  
Cambridge CB3 0DF  
Telephone: (01223) 762241 Fax: (01223) 763110  
Email: student-accounts@murrayedwards.cam.ac.uk  
VAT No. 732 1332 75  
Registered Charity No: 1137530

Ms. Test Student  
Room Number  
Murray Edwards College

Please note that our payment terms are 14 days from issue of invoice

All payments should be made in Pounds Sterling

## Invoice

To pay by direct bank transfer (preferred method)

Account Name: Murray Edwards College  
Sort Code: 20-17-19 Account No: 80670987  
IBAN REF: GB82 BARC 2017 1960 6709 87  
SWITFBIC REF: BARCGB22

Cheques made payable to Murray Edwards College

Please reference your College A/c No. (Shown below)

Invoice Number	SLS00017098
Invoice Date	04/10/2016
College A/c No.	STUT0001

Bank details to pay by bank transfer

DATE	DESCRIPTION	AMOUNT (£)
04/10/2016	University Composite Fee AY2016	15,923.00
04/10/2016	College Fee AY2016	7,500.00

Please quote your College Account number as reference with all payments

Please Note: University Composite Fee amount is for illustrative purposes ONLY and will vary dependent on your chosen plan

1st Instalment £7807.00 due 18/10/2016  
2nd Instalment £7808.00 due 17/01/2017  
3rd Instalment £7808.00 due 25/04/2017

### Payment

IN FULL by 18/10/2016  
OR  
In 3 equal instalments as per schedule

MICHAELMAS TERM 2016  
Tuition Fee Invoice

Payment is due within 14 days of invoice	23423.00
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### REMITTANCE ADVICE - PLEASE DETACH AND FORWARD WITH YOUR PAYMENT

College A/c No.	Date of Issue	Invoice Number	Remittance
STUT0001	04/10/2016	SLS00017098	23423.00

If paying by cheque, please detach and return with payment