Undergraduate Home/EU Students –

Guide to your Tuition Fee Invoice

Self/Partial Student Finance Tuition Fee Loan

If you are NOT taking a FULL Tuition Fee loan from Student Finance the following schedule is applicable:

Invoicing Schedule 2017/18

<table>
<thead>
<tr>
<th>Term</th>
<th>Invoice Items</th>
<th>Invoice Date (on or around)</th>
<th>Payment Due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michaelmas</td>
<td>University Composite Fee – Invoice for 25% of the FULL academic year fee, or 25% of your personal liability</td>
<td>2nd October 2018</td>
<td>14 days from Date of Invoice</td>
</tr>
<tr>
<td>Lent</td>
<td>University Composite Fee – Invoice for 25% of the FULL academic year fee, or 25% of your personal liability</td>
<td>15th January 2019</td>
<td>14 days from Date of Invoice</td>
</tr>
<tr>
<td>Easter</td>
<td>University Composite Fee - Invoice for 50% of the FULL academic year fee, or 50% of your personal liability</td>
<td>23rd April 2019</td>
<td>14 days from Date of Invoice</td>
</tr>
</tbody>
</table>

- If you or a family member is responsible for paying your Tuition Fees, your invoice will be e-mailed to your Cambridge e-mail address (@cam.ac.uk). Please ensure that you also check your Spam in-box.

- If you are taking a partial Tuition Fee loan you will be invoiced, as per the above schedule for the amount that you are paying yourself. A separate invoice will be sent to Student Finance for your Tuition fee loan amount.

- If you are in receipt of a bursary or award to cover a proportion of your Tuition Fees you will be invoiced, as per the above schedule, for the amount that you are paying yourself.

Full Student Finance Tuition Fee Loan

If you taking a Tuition Fee loan from Student Finance to cover the FULL amount of your Tuition Fee you will not receive an invoice for your Fees and do not need to take note of the following pages.

IMPORTANT: If a copy of your Student Finance Financial Notification/Finance Breakdown has NOT been received in College by 2nd October 2018 you will be liable to pay your fees and will be invoiced direct as per the above Tuition Fee schedule.

For further information on understanding your tuition fees and Student Finance information, please see College website College Life>Finance and Funding>Tuition fees>Student finance.
**SAMPLE Tuition Fee invoice - issued at the start of Michaelmas, Lent & Easter terms**

Undergraduate Home/EU students

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**Murray Edwards College**

Huntingdon Road
Cambridge CB3 0DF
Telephone: (01223) 762241 Fax: (01223) 763110
Email: student.accounts@murrayedwards.cam.ac.uk
VAT No. 732 1322 75
Registered Charity No: 1137530

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**Invoice**

<table>
<thead>
<tr>
<th>Invoice Number</th>
<th>SLS00017099</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invoice Date</td>
<td>04/10/2016</td>
</tr>
<tr>
<td>College A/c No.</td>
<td>STUT0001</td>
</tr>
</tbody>
</table>

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**Please quote your College Account number as reference with all payments**

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**Please Note Invoicing Profile:**

- **Michaelmas term:** 25% of the total fee (or the proportion of fee you are self-funding)
- **Lent term:** 25% of the total fee (or the proportion of fee you are self-funding)
- **Easter term:** 50% of the total fee (or the proportion of fee you are self-funding)

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**Michaelmas Term 2016**

Tuition Fee Invoice

<table>
<thead>
<tr>
<th>Payment is due within 14 days of invoice</th>
</tr>
</thead>
<tbody>
<tr>
<td>2250.00</td>
</tr>
</tbody>
</table>

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**Remittance Advice - Please detach and forward with your payment**

<table>
<thead>
<tr>
<th>College A/c No.</th>
<th>Date of Issue</th>
<th>Invoice Number</th>
<th>Remittance</th>
</tr>
</thead>
<tbody>
<tr>
<td>STUT0001</td>
<td>04/10/2016</td>
<td>SLS00017099</td>
<td>2250.00</td>
</tr>
</tbody>
</table>

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**Please note that our payment terms are 14 days from issue of invoice**

All payments should be made in Pounds Sterling.

**Bank details to pay by bank transfer**

**Amount to be paid - please DO NOT round Up or Down**

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If paying by cheque, please detach and return with payment.