Murray Edwards College
University of Cambridge

DONATION FORM AND GIFT AID DECLARATION

Title: __________________ Full Name: ____________________________ Matriculation Year: __________

Address (including Postcode): _____________________________________________

________________________________________________________________________

Home Phone: __________________ Mobile Phone: __________________________

Email: __________________

I WOULD LIKE TO SUPPORT:

☐ The Area of Greatest Need  ☐ Undergraduate Bursaries
☐ Gateway Programme  ☐ Postgraduate Research Support Fund
☐ Outreach and Access  ☐ The Women’s Art Collection
☐ Rosemary Murray Fund for Student Support  ☐ The College Endowment
☐ Other (please specify): __________________

Making a Single Gift

I would like to make a single gift of £_________ to support Murray Edwards College

☐ I enclose a cheque, payable to ‘Murray Edwards College’  ☐ I will donate online (details above)
☐ I enclose a charity voucher  ☐ Please send me details on making a gift by bank transfer

Making a Regular Gift

I would like to make a regular donation of £_________ per month / quarter / year*, starting on the 1st / 16th / 20th *

of __________________ (month) ________________ (year)  (*please delete as appropriate)

Please complete the attached Direct Debit instruction or visit our website: www.murrayedwards.cam.ac.uk/giving

☐ I would like my donation to remain anonymous
☐ Please send me information on remembering the College in my Will

GIFT AID DECLARATION

giftaid it

Boost your donation by 25p for every £1 you donate—Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

☐ I want to Gift Aid this donation and any donations I make in the future or have made in the past 4 years to Murray Edwards College.

I confirm that I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signature: __________________ Date: __________________

Please notify Murray Edwards College if you:

• Want to cancel this declaration
• Change your name or home address
• No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.
Please fill in the whole form including official use box using a ball point pen and send it to:

Murray Edwards College
New Hall
Cambridge
CB3 0DF

Name(s) of account holder(s)

Bank/building society account number

Branch sort code

Name and full postal address of your bank or building society

To: The Manager

Signature(s)

Reference

MURRAY EDWARDS

Instruction to your bank or building society to pay by Direct Debit

Service user number:

FOR MURRAY EDWARDS COLLEGE OFFICIAL USE ONLY
This is not part of the instruction to your bank or building society.

Name _____________________________________________
Address ___________________________________________
__________________________________________________
Postcode __________________________________________
Email _____________________________________________

I would like to set up a Direct Debit of:

£ Each Month/Quarter/Year

Please debit my Bank/Building Society account on: 1st/16th/20th of the month.

Instruction to your bank or building society
Please pay Murray Edwards College Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Murray Edwards College and, if so, details will be passed electronically to my bank/building society.

Name and full postal address of your bank or building society

To: The Manager

Address

Postcode

Date

Reference

MURRAY EDWARDS

Banks and building societies may not accept Direct Debit instructions for some types of account.

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Murray Edwards College will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Murray Edwards College to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Murray Edwards College or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when Murray Edwards College asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.