



## DONATION FORM AND GIFT AID DECLARATION

Please note that you can make a gift online  
via: [www.murrayedwards.cam.ac.uk/giving](http://www.murrayedwards.cam.ac.uk/giving)

Title: \_\_\_\_\_ Full Name: \_\_\_\_\_ Matriculation Year: \_\_\_\_\_

Address (including Postcode): \_\_\_\_\_

Home Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

Email: \_\_\_\_\_

### I WOULD LIKE TO SUPPORT:

- |   |   |
|---|---|
| <input type="checkbox"/> The Area of Greatest Need                | <input type="checkbox"/> Undergraduate Bursaries            |
| <input type="checkbox"/> Gateway Programme                        | <input type="checkbox"/> Postgraduate Research Support Fund |
| <input type="checkbox"/> Outreach and Access                      | <input type="checkbox"/> The Women's Art Collection         |
| <input type="checkbox"/> Rosemary Murray Fund for Student Support | <input type="checkbox"/> The College Endowment              |
| <input type="checkbox"/> Other (please specify): _____            |   |

### MAKING A SINGLE GIFT

I would like to make a single gift of £ \_\_\_\_\_ to support Murray Edwards College

- |  |   |
|--|---|
| <input type="checkbox"/> I enclose a cheque, payable to 'Murray Edwards College' | <input type="checkbox"/> I will donate online (details above)                     |
| <input type="checkbox"/> I enclose a charity voucher                             | <input type="checkbox"/> Please send me details on making a gift by bank transfer |

### MAKING A REGULAR GIFT

I would like to make a regular donation of £ \_\_\_\_\_ per month / quarter / year\*, starting on the 1st / 16th / 20th \*  
of \_\_\_\_\_ (month) \_\_\_\_\_ (year) (\*please delete as appropriate)

Please complete the attached Direct Debit instruction or visit our website: [www.murrayedwards.cam.ac.uk/giving](http://www.murrayedwards.cam.ac.uk/giving)

- I would like my donation to remain anonymous
- Please send me information on remembering the College in my Will

### GIFT AID DECLARATION

*giftaid it*

Boost your donation by 25p for every £1 you donate—Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

- I want to Gift Aid this donation and any donations I make in the future or have made in the past 4 years to Murray Edwards College. I confirm that I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please notify Murray Edwards College if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.



**Murray Edwards  
College**  
University of Cambridge

**Instruction to your  
bank or building society  
to pay by Direct Debit**

*Please fill in the whole form including official use box using a ball point pen and send it to:*

Murray Edwards College  
New Hall  
Cambridge  
CB3 0DF

Service user number:

|   |   |   |   |   |   |
|---|---|---|---|---|---|
| 4 | 3 | 4 | 3 | 3 | 6 |
|---|---|---|---|---|---|

Name(s) of account holder(s)

|  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

Bank/building society account number

|  |  |  |  |  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|--|--|--|--|
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Branch sort code

|  |  |  |  |  |  |
|--|--|--|--|--|--|
|  |  |  |  |  |  |
|--|--|--|--|--|--|

Name and full postal address of your bank or building society

|                 |                       |
|-----------------|-----------------------|
| To: The Manager | Bank/building society |
| Address         |                       |
|                 |                       |
| Postcode        |                       |

Reference

|   |   |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|---|---|---|--|--|--|--|
| M | U | R | R | A | Y | E | D | W | A | R | D | S |  |  |  |  |
|---|---|---|---|---|---|---|---|---|---|---|---|---|--|--|--|--|

FOR MURRAY EDWARDS COLLEGE OFFICIAL USE ONLY  
This is not part of the instruction to your bank or building society.

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Postcode \_\_\_\_\_

Email \_\_\_\_\_

I would like to set up a Direct Debit of:

£ \_\_\_\_\_ Each Month/Quarter/Year

Please debit my Bank/Building Society account on : 1<sup>st</sup>/16<sup>th</sup>/20<sup>th</sup> of the month.

**Instruction to your bank or building society**

Please pay Murray Edwards College Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with Murray Edwards College and, if so, details will be passed electronically to my bank/building society.

|              |
|--------------|
| Signature(s) |
|              |
| Date         |

*Banks and building societies may not accept Direct Debit Instructions for some types of account.*

**This guarantee should be detached and retained by the payer.**

**The Direct Debit  
Guarantee**



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits
- If there are any changes to the amount, date or frequency of your Direct Debit Murray Edwards College will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request Murray Edwards College to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by Murray Edwards College or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society
  - If you receive a refund you are not entitled to, you must pay it back when Murray Edwards College asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.