UNIVERSITY OF CAMBRIDGE

The Proctors

The Proctors are University officers nominated by the Colleges and elected by the Regent House. They are independent of the University administration but are members of the Board of Scrutiny and other Boards, Syndicates and Committees, and they attend meetings of the University Council as observers. The Proctors manage business at Congregations of the Regent House, including degree ceremonies, and they represent the Regent House at University Sermons and other public occasions.

Traditionally responsible on behalf of the Regent House for seeing that the *Statutes and Ordinances* are observed, the Proctors are particularly concerned with protecting lawful free speech and with maintaining order at University events. The Junior Proctor has particular responsibilities in connection with University clubs and societies and with the Students' Union.

The Proctors are assisted by Pro-Proctors and Deputy Proctors, and by University Constables appointed by the Vice-Chancellor under the Universities Act 1825. Within the precincts of the University and four miles around the Constables have the legal powers of any constable as, for the maintenance of discipline among the members of the University, do the Proctors and Pro-Proctors and it is an offence to assault or obstruct them in the execution of their duties. Registered students must comply with instructions given, in the proper discharge of their duty, by the Proctors or any other person or body authorised to act on behalf of the University.

For the academic year 2026–2027, the Proctors are:

Professor Martin Dixon
Queens' College
senior.proctor@cam.ac.uk

Dr Daniel Trocmé-Latter
Homerton College
junior.proctor@cam.ac.uk

The Pro-Proctors are Professor Shailaja Fennell (JE), Dr Bryan Karetnyk (MUR) and (for ceremonial only) Mr Timothy Milner (DAR). The Deputy Proctors are Dr Benjamin Spagnolo (T) and Dr Mark Purcell (PEM).

Matters of concern may be addressed to either or both of the Proctors as set out below; but enquiries concerning registered University clubs and societies or the Cambridge Students' Union should be addressed to the Junior Proctor. The Proctors are available to meet members of the University during Full Term.

Proctors' and Marshal's Office
The Old Schools, Cambridge CB2 ITN

(Entry is usually via Senate-House Yard and the Old Schools Arcade)

www.proctors.cam.ac.uk

01223 333 314

contact@proctors.cam.ac.uk

UNIVERSITY OF CAMBRIDGE

Proctorial Notices 2026–2027

The Proctors draw the attention of members of the University to the following:

1. *Conduct and Discipline*

All matriculated members of the University have promised to observe the *Statutes and Ordinances* and to pay due respect and obedience to the Chancellor and other officers of the University. General regulations for discipline apply to all members of the University, and particular Rules of Behaviour apply to Registered Students and Formerly Registered Students.

Complaints, investigations and disciplinary matters are handled by OSCCA (the Office of Student Conduct, Complaints and Appeals; in the case of Registered Students and Formerly Registered Students) and the University Advocate (in the case of other members of the University). Sanctions and precautionary measures can be imposed, including in cooperation with the Colleges.

Special Ordinance D (ii): Student discipline

Statutes and Ordinances, 2025 edition, page 101

www.admin.cam.ac.uk/univ/so

Ordinance on Discipline

Statutes and Ordinances, 2025 edition, page 186

www.admin.cam.ac.uk/univ/so

Rules of Behaviour for Registered Students and Formerly Registered Students

Statutes and Ordinances, 2025 edition, page 187

www.admin.cam.ac.uk/univ/so

Student Disciplinary Procedure

Statutes and Ordinances, 2025 edition, page 189

www.admin.cam.ac.uk/univ/so/

www.studentcomplaints.admin.cam.ac.uk/student-discipline

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UNIVERSITY OF CAMBRIDGE

Proctorial Notices 2026–2027

The Proctors draw the attention of members of the University to the following:

2. Freedom of Speech and Events on University Premises

Under the Higher Education (Freedom of Speech) Act 2023, the University has a duty to secure lawful free speech and has issued a Code of Practice, which includes procedures for managing related issues at University events on University premises. Separate but similar arrangements apply to events held in the Colleges.

Questions about the Code and its application may be addressed to the Secretary to the Committee on Prevent and Freedom of Speech at freespeech@admin.cam.ac.uk.

Guidance is published in relation to bookings and permissions for meetings and other events to be held on University premises (indoor and outdoor). Bookings must be made at least fourteen working days in advance.

Organisers must comply with any conditions set and meet the costs of doing so (other than security costs, save in exceptional circumstances). Organisers and others subject to the Code must comply with lawful and reasonable instructions given, in the proper discharge of their duty, by a Proctor or any other University officer or person authorised to act on behalf of the University.

Organisers of meetings or events to be held on University premises (especially to be addressed or attended by persons who are not resident members of the University) that might attract significant protest or at which lawful free speech might be compromised must consult the Proctors at the earliest opportunity, by emailing contact@proctors.cam.ac.uk.

Code of Practice on Freedom of Speech
www.governanceandcompliance.admin.cam.ac.uk/policies-and-guidance/university-code-practice-freedom-speech

Guidance for booking University meetings and events
www.em.admin.cam.ac.uk/files/uoc_event_booking_guidance_0.pdf

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Proctorial Notices 2026–2027

The Proctors draw the attention of members of the University to the following:

3. Academic Misconduct and Examinations

The Rules of Behaviour make provision in relation to academic misconduct, including plagiarism. Suspected academic misconduct will be investigated and disciplinary action may follow. The General Board has published Rules for the conduct of examinations and guidance for candidates, examiners and supervisors; this guidance is supplemented by course-specific guidance published by Faculties and Departments.

Examination candidates are reminded that **post-exam celebrations which cause disturbance, littering, damage to property (especially with food or drink), distress to others or which obstructs roads and access routes is prohibited** under the Rules for the Guidance of Candidates and for the Prevention of Misconduct in Examinations published by the General Board. Sanctions, including fines, may be imposed. Such conduct may also amount to criminal offences and may be reported to the police.

Rules for the Guidance of Candidates and for the Prevention of Misconduct in Examinations

Statutes and Ordinances, 2025 edition, page 200

www.admin.cam.ac.uk/univ/so/

Guidance on Plagiarism and Academic Misconduct

www.plagiarism.admin.cam.ac.uk

4. Academical Dress

Regulations require the wearing of academical dress by members of the University, including Registered Students, on particular occasions, including all Congregations of the Regent House and University Sermons in Great St Mary's Church. The wearing of academical dress within the Colleges is a matter for each College.

Ordinance on Academical Dress

Statutes and Ordinances, 2025 edition, page 178

www.admin.cam.ac.uk/univ/so/

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The Proctors draw the attention of members of the University to the following:

5. University Clubs and Societies

Clubs and societies consisting wholly or partly of Registered Students may apply to the Junior Proctor for registration as University societies (except for sports clubs and societies, which register with the University Sports Service). Registration with the Junior Proctor is not compulsory but affords certain benefits, including use of the University's name and branding, applications for funding from the Societies Syndicate, and access to certain IT resources.

The Junior Proctor publishes 'Notes for the guidance of University clubs and societies'; particular attention is drawn to the sections covering required constitutional provisions, membership, finance and insurance. The Junior Proctor may be consulted, by appointment, for further guidance and advice: junior.proctor@cam.ac.uk.

Ordinance on Clubs and Societies
Statutes and Ordinances, 2025 edition, page 202
www.admin.cam.ac.uk/univ/so/

Notes for the Guidance of University Clubs and Societies
www.proctors.cam.ac.uk/clubsandsocs

Dr Daniel Trocmé-Latter
Homerton College
Junior Proctor 2026–2027

The Proctors draw the attention of members of the University to the following:

6. Public Performances and Flyposting

Organisers of performances and entertainments on University or College premises must seek advice and permission from the relevant authorities in advance.

Performances and other entertainments in public, whether indoors or outdoors, may require a licence from the Cambridge City Council or the South Cambridgeshire District Council. Requirements and procedures are governed, in particular, by the Theatres Act 1968 and the Licensing Act 2003. Organisers and promoters are subject to other legal duties and liabilities, especially in connection with health and safety and public order. The local authorities publish relevant guidance.

Flyposting—i.e., fixing posters and other items to buildings, railings, trees, etc. on University or College property without permission—is a breach of the Rules of Behaviour for Registered Students and of the discipline regulations for other members of the University. It is also contrary to the Town and Country Planning Act 1990 (on private property) and the Highways Act 1980 (in a public place). The Cambridge City Council acts against flyposting within the City, and those who fail to remove illegal postings after notice from the Council may be prosecuted.

Guidance on alcohol and entertainment licensing

www.cambridge.gov.uk/alcohol-and-entertainment-licensing

Guidance on alcohol and entertainment licensing

www.scambs.gov.uk/licensing

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UNIVERSITY OF CAMBRIDGE

Proctorial Notices 2026–2027

The Proctors draw the attention of members of the University to the following:

7. Motor Licences, Bicycles and Boats

A resident member of the University *in statu pupillari* (except one who has MA status) must not keep, use, or have kept for their use, any motor vehicle (other than a moped) within ten miles of Great St Mary's Church during term or the Long Vacation period of residence without a Motor Licence. The Senior Proctor publishes further information and an application form online. Correspondence should be sent to student.licences@admin.cam.ac.uk.

Resident members of the University *in statu pupillari* must not keep, use, or have kept for their use, within the precincts of the University, a bicycle or a boat, unless it is marked with a College letter and personal number allotted by their College. All vessels, regardless of size or type, must be registered with the Conservators of the River Cam.

Ordinance on Motor Vehicles

Statutes and Ordinances, 2025 edition, page 201
https://www.admin.cam.ac.uk/univ/so/

Motor Licence Information and Online Application Form
www.proctors.cam.ac.uk/motor-control

Ordinance on Bicycles and Boats

Statutes and Ordinances, 2025 edition, page 202
https://www.admin.cam.ac.uk/univ/so/

Vessel Registration
www.camconservancy.org/boat-registration

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